

Florida Statewide Quality Assurance Program Provider Training

June 2025



Best People. Best Solutions. Best Results.®

Introductions

- Trainers:
 - ❖ Program Director - Theresa Skidmore
 - ❖ Regional Manager - Training and Education Lead – Charlene Henry
- Qlarant staff facilitating Zoom chat and Q & A
 - ❖ Regional Manager - Kristin Allen
 - ❖ Regional Manager - Robyn Turlakis

Housekeeping

- Registration
 - Certificates
 - Email with certificate will come after the training from:
Qlarant-Florida noreply@Corsizio.com
 - You must be signed in as an attendee for the entire 2 hours to receive a certificate
 - Questions – All Questions must be put in the Q&A
 - Chat is for General Comments
 - Evaluations

Our Partners

- Agency for Health Care Administration (AHCA)
 - Tamara Sparks - Contract Manager
 - Meagan Owens - Administrator, Quality Improvement and Evaluation Contracts
- Agency for Persons with Disabilities (APD)
 - Lynne Daw - Bureau Chief of Quality and Program Effectiveness
 - Susan Nipper - Bureau Chief, Waiver Policy and Enrollment

Session Purpose

- Brief overview of Qlarant Process and Provider Discovery Review (PDR)
- Review Qlarant Tool Background Screening Standards and related data
- Describe Background Screening Clearinghouse and Screening Types
- Discuss Level 2 Screening Requirements
- Discuss Qlarant Updates for July 2025
- Go over resources to assist you and where to find them

Qlarant Process

- Centers for Medicaid & Medicare (CMS) requires AHCA to have a formal, comprehensive system in place to ensure the assurances and other requirements in the approved waiver are met; Qlarant completes the “Discovery” portion of this system.
- Standards & Requirements are taken directly from Medicaid Waiver Coverage and Limitations Handbook
- Transparency - All Tools, Policies and Procedures posted to our website
- Review processes include feedback from persons receiving services, documentation, provider input & observation

Provider Discovery Review Tools

- Administrative
 - General Administrative
 - Qualifications & Training
- Service Specific Tools
 - Standard
 - Protocol
 - Not Met Reasons
- (B) after a NM Reason means it's a Potential Billing Discrepancy if scored out
- (A) after a NM Reason means it's an Alert if scored out

Tips for a Positive Qlarant Review

- ✓ Prepare all year long not just when you first get your letter or a phone call to schedule
- ✓ Study the Handbook and read requirements for services you provide
- ✓ Most current iBudget Handbook: **May 2023** – Find it here:

https://ahca.myflorida.com/content/download/5933/file/59G-13.070_DD_iBudget_Waiver_Services_2023.pdf

- ✓ Review Qlarant tools found at <https://florida.qlarant.com/>

Tips for a Positive Qlarant Review

- ✓ When using APD iConnect follow the manuals and instructions found in the [iConnect Provider Library](#)
- ✓ Conduct your own self-assessment using Qlarant tools/Checklists
- ✓ Have systems to organize your documentation including Administrative, Employee and Individual Service Records

Tips for a Positive Qlarant Review

- ✓ Read the APD Provider Advisories - <https://apd.myflorida.com/providers/advisories.htm>
- ✓ Answer the phone when we call and respond to the email when we email 😊

For more in-depth training go to:

“Preparing For Your PDR – Updated Procedures” - [HERE](#)

Provider is eligible for a PDR Review for each Region they render any of the following services in:

- Behavior Analysis
- Behavior Assistant
- CDC+ Consultant
- CDC+ Representative
- Life Skills Development 1
- Life Skills Development 2
- Life Skills Development 3
- Life Skills Development 4
- Personal Supports
- Residential Habilitation
 - Standard
 - Behavior Focus
 - Intensive Behavior
 - Enhanced Intensive Behavior
- Respite Care (Under 21)
- Special Medical Home Care
- Support Coordination
- Supported Living Coaching

It is not just Qlarant...

- Providers rendering service under the iBudget Waiver could be subject to review, documentation requests from other entities.
 - APD State/ Regional Offices
 - AHCA - Medicaid Program Integrity (MPI)
 - Office of the Attorney General - Medicaid Fraud Control Unit (MFCU)
 - Centers for Medicaid/Medicare (CMS)
 - Medical Necessity

Qlarant Tool Standards and Data

Administrative Tool Standards – Service Providers & Qualified Organizations

General Administrative:

- The provider maintains an Employee/Contractor Roster within the Department of Children and Families/Agency for Persons with Disabilities Background Screening Clearinghouse.

Qualifications & Training:

- The provider has completed all aspects of required Level II Background Screening.

Qualifications & Training:

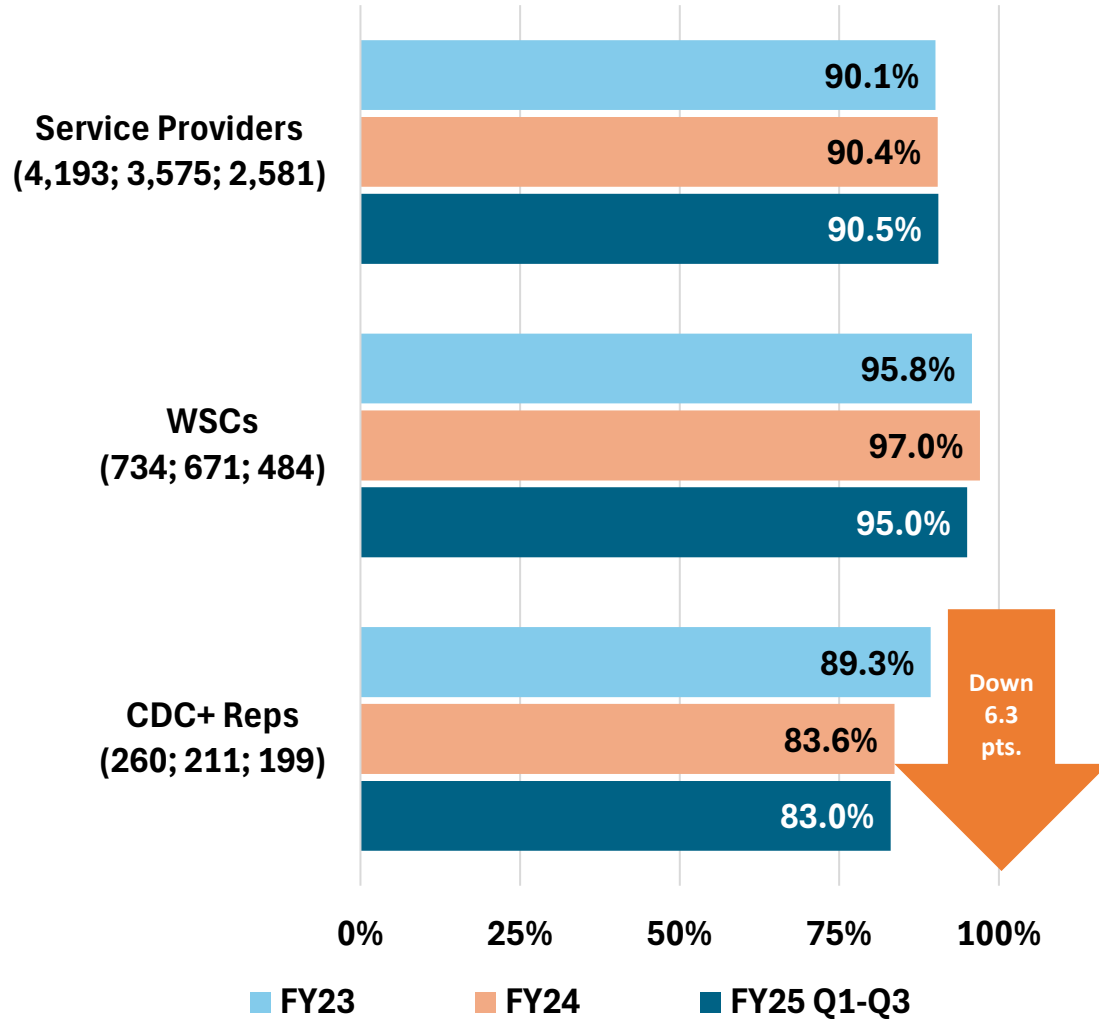
- The employment status of the provider/employee is maintained on the Employee/Contractor Roster within the Department of Children and Families/Agency for Persons with Disabilities Background Screening Clearinghouse.

CDC Representative Tool Standards – Service Specific Record Review

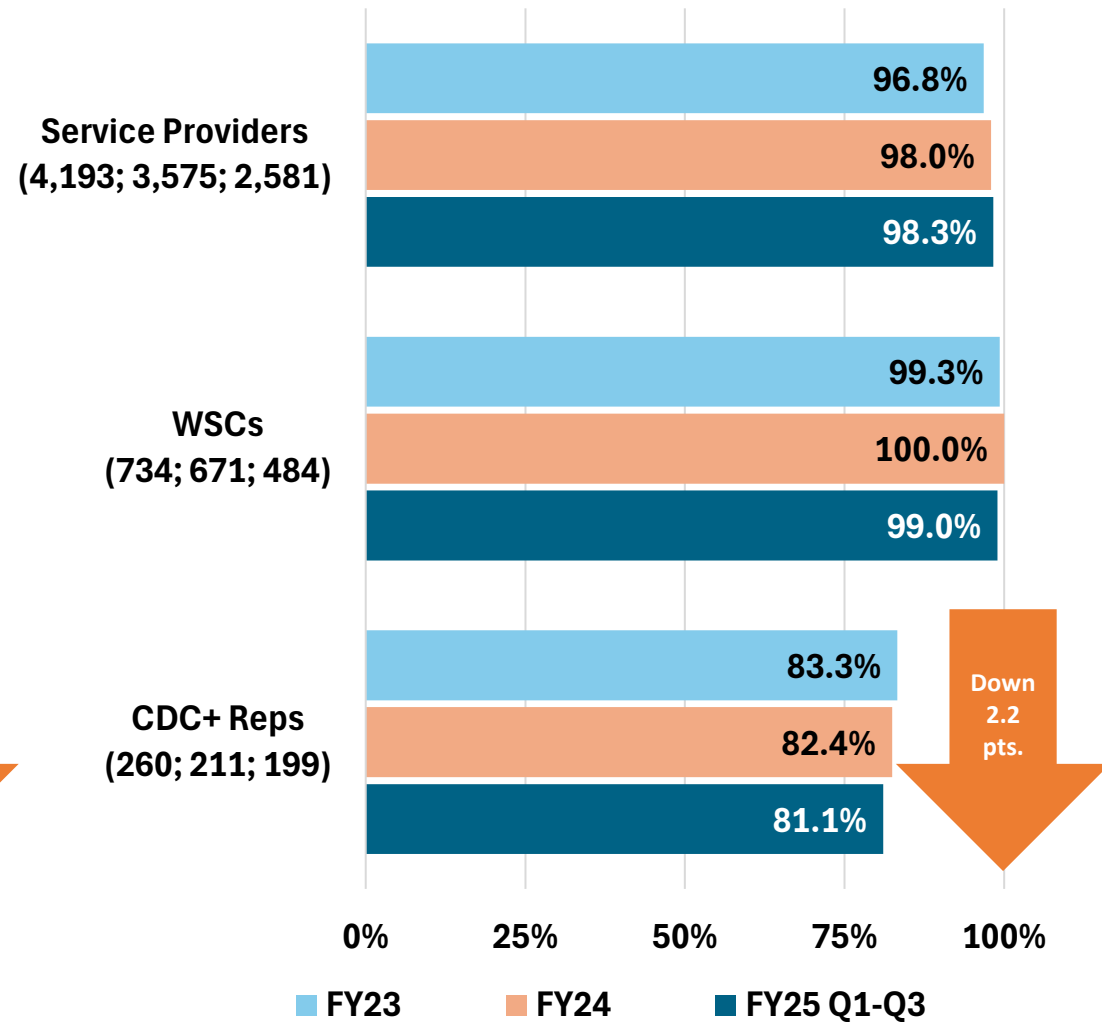
- Background screening results for all Directly Hired Employees who render direct care are available for review.
- Background screening results for all Independent Contractors who render direct care are available for review.
- The provider maintains an Employee/Contractor Roster within the Department of Children and Families/Agency for Persons with Disabilities Background Screening Clearinghouse.

Level II Background Screenings and Clearinghouse: Percent Met by FY

Level II Background Screening



Maintains Roster in Clearinghouse



Level II Background Screenings in FY 25 Q1–Q3: Most Common Not Met Reasons

Among service providers, 245 staff were out of compliance across 171 providers

Provider did not present a current Local Law/Criminal Records Check. (A)

79 Staff

Provider did not present evidence of current APD General FDLE/FBI clearance from the Clearinghouse. (A)

60 Staff

Provider did not present a complete, signed and dated APD Attestation of Good Moral Character.

57 Staff

Among QOs, 24 WSCs were out of compliance across 17 QOs

The affiant's initials were not next to one or more acknowledgement statements on the APD Attestation of Good Moral Character presented.

12 WSCs

Provider did not present a current Local Law/Criminal Records Check. (A)

8 WSCs

Provider did not present evidence of current APD General FDLE/FBI clearance from the Clearinghouse. (A)

5 WSCs

39 CDC+ Reps were out of compliance

Current FDLE/FBI clearance was not present at the time of the review. (A)

24 CDC+ Reps

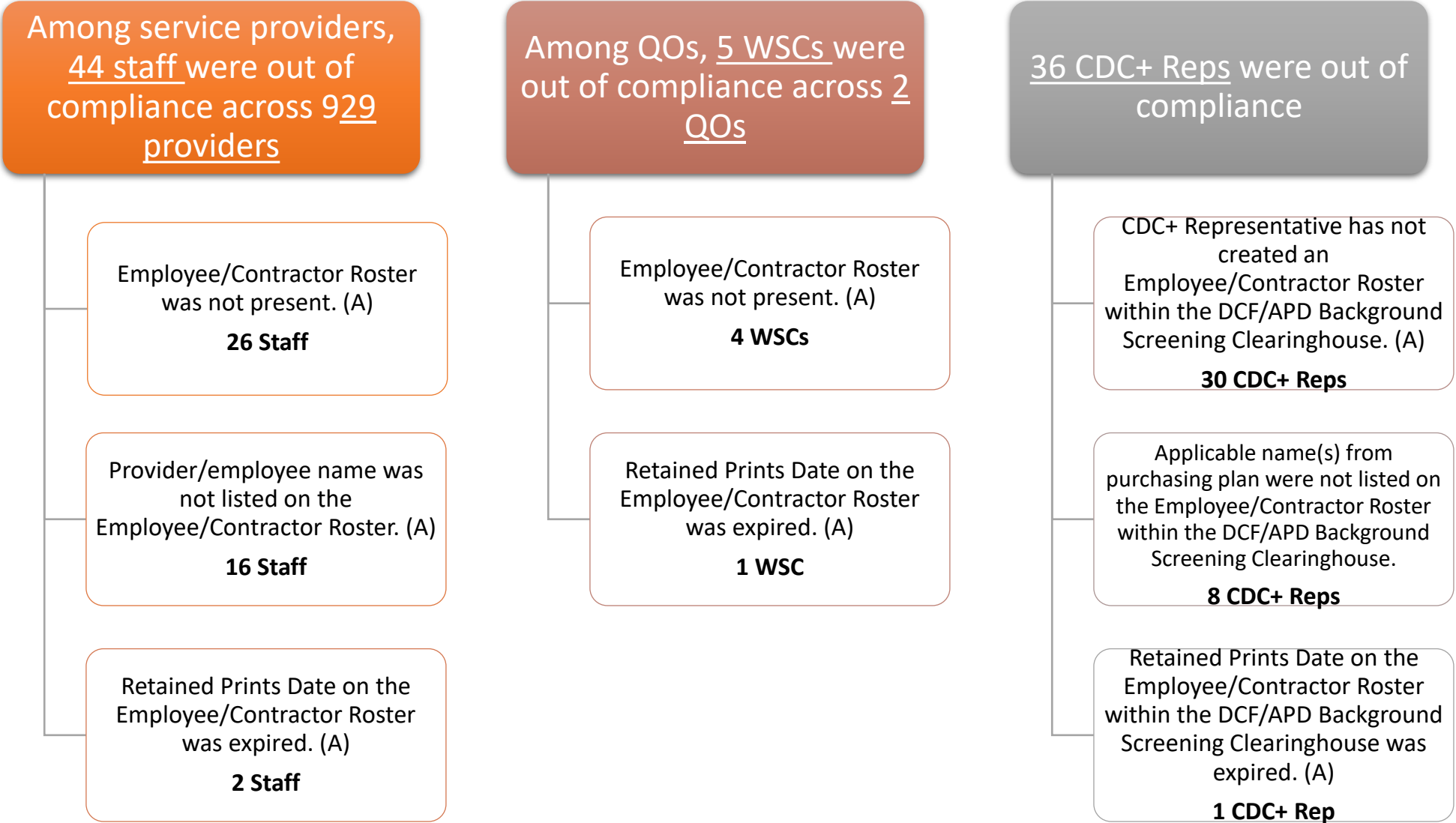
Affidavit/Certification of Good Moral Character was not available for review.

8 CDC+ Reps

Screening Results from the DCF/APD Background Screening Clearinghouse did not show status as APD CDC Eligible. (A)

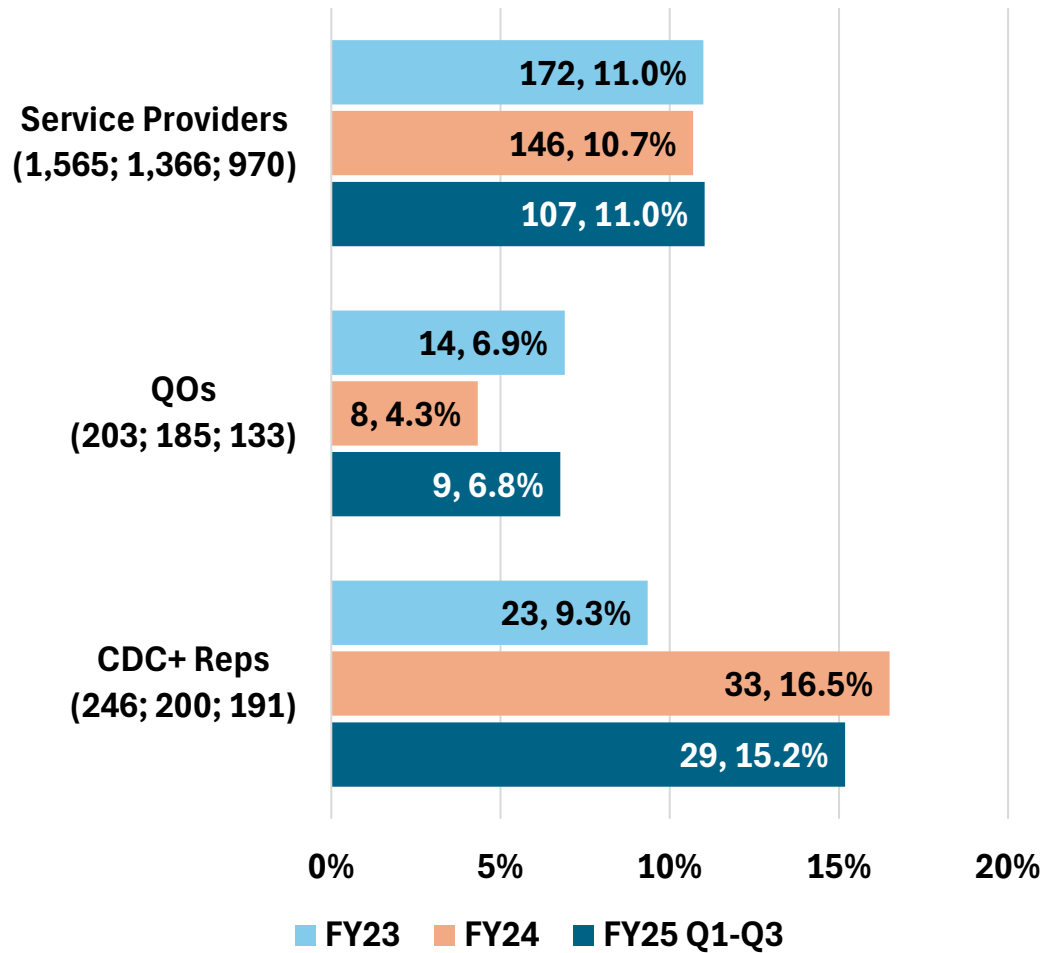
4 CDC+ Reps

Non-Compliant for maintaining an employee roster within DCF Background Screening Clearinghouse in FY 25 Q1–Q3: Most Common Not Met Reasons

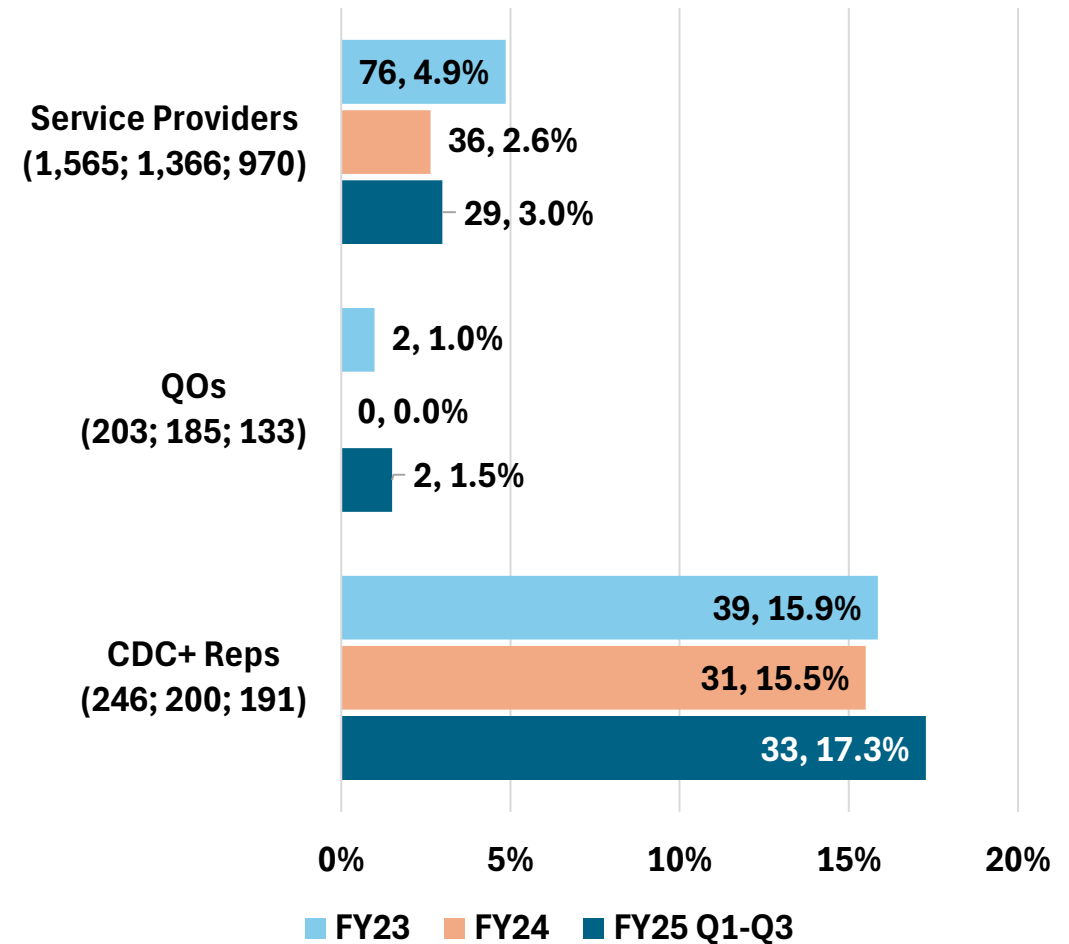


Number and Percent of PDRs with Alerts by FY

Level II Background Screenings



Maintains Roster in Clearinghouse



Background Screening Clearinghouse

What is the Background Screening Clearinghouse?

- Statewide database for background screening results

[Clearinghouse Results Website - CRW | AHCA - Clearinghouse Results Website – CRW](#)

- Allows results of criminal history checks to be shared among participating agencies
- Provides email notification of results, any subsequent arrests, eligibility status changes, and upcoming retained prints expiration.

What is the Background Screening Clearinghouse?

Website allows users to:

- Initiate a screening
- Search for screening results
- Connect to specified agencies screenings
- Select a Livescan service and connect to the service provider's website to schedule appointments

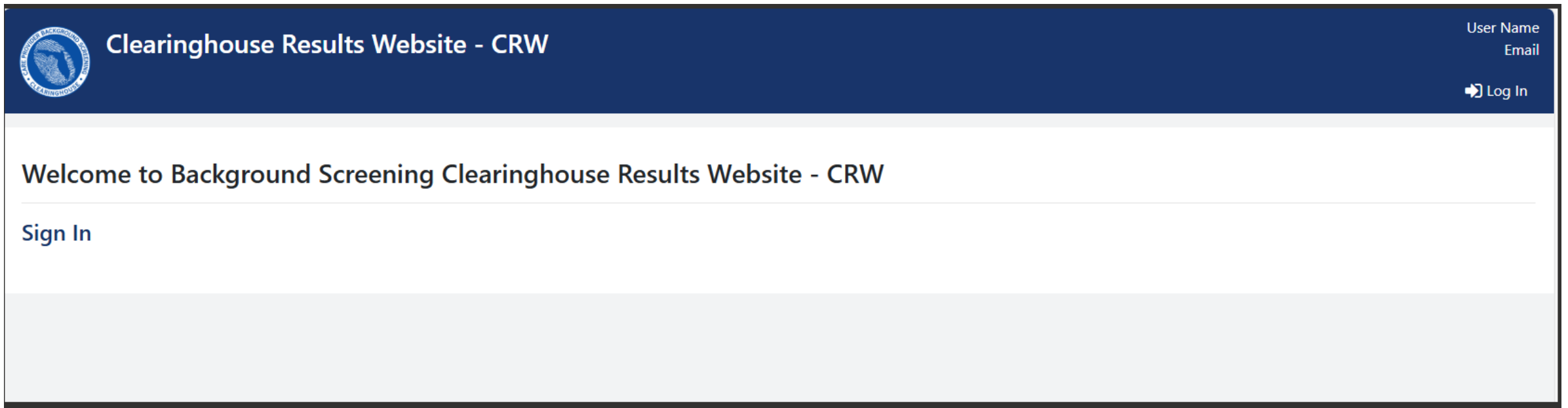
How to access the Clearinghouse

- Registration in the portal is required
- After account creation, request to be approved for agency access
 - Provider will select APD
- Once approved you can begin using the website

Background Screening

Initiate each screening via the Clearinghouse Results Website.

<https://crw.flclearinghouse.com/>



Clearinghouse Screenings

New Screening

Initiate
Renewal

Initiate Agency
Review

Initiate
Resubmission

Initiating a Screening in the Clearinghouse

New Screening	Initiate Renewal
<p>Staff that <u>do not</u> have fingerprints retained in the system:</p> <ol style="list-style-type: none">1. Confirm the Social Security Number you entered before proceeding2. Enter Profile Information3. Select Position and Confirm Privacy Policy4. Select LiveScan Provider and make appointment5. Print LiveScan Request Form6. Add to Cart or Pay Now	<p>Staff fingerprints are eligible for renewal if they are within 60 days of the expiration date:</p> <ol style="list-style-type: none">1. Initiate the renewal in the Clearinghouse Results Website2. Verify demographic information is correct3. Select Position and Confirm Privacy Policy4. Add to Cart or Pay Now

Expiring Fingerprints

Look for an email when fingerprints are within 60 days of the expiration date.

From: no-reply@ahca.myflorida.com <no-reply@ahca.myflorida.com>
Sent: Sunday, March 2, 2025 12:09 AM
To: [REDACTED]
Cc: bgs_support@ahca.myflorida.com
Subject: Clearinghouse Notification: Renewal Window Open - Employees Expiring in 60 Days

CAUTION: This email originated from outside of APD. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The screening and retained prints expiration date for the individual(s) listed below are set to expire over the next 60 days from this notification.

Provider Name	Employee Name	DOB	Retained Prints Expiration Date
APD General Exemption Reprints- Central Region	[REDACTED]	[REDACTED]	05/01/2025

The retained prints subscription and screening must be renewed in the Care Provider Background Screening Clearinghouse prior to to expiration date. Please log in to the Clearinghouse at <https://crw.flclearinghouse.com> to submit a Renewal request.

If not renewed prior to the expiration date, the subscription will be purged and the individual will need to begin the screening process again including the cost and process of fingerprinting.

If you have any questions, please contact the Agency for Persons with Disabilities at (850) 488-4257 or email bgs_support@ahca.myflorida.com.

Initiating a Screening in the Clearinghouse

Initiate Agency Review	Initiate Resubmission
<p>Staff has been screened by another specified agency and entered in the Clearinghouse</p> <ol style="list-style-type: none">1. Verify the person's demographic information2. Select Position and Confirm Privacy Policy3. Submit Request	<p>Staff has had a lapse in employment greater than 90 days. Fingerprints are already in the Clearinghouse.</p> <ol style="list-style-type: none">1. Verify the person's demographic information2. Select Position and Confirm Privacy Policy3. Submit Request

Clearinghouse Roster

APD Employee/Contractor Roster

- Listing of employees and contractors
- When viewing in the Clearinghouse Results Website the list defaults to provider's current employees
- All providers are required to create and maintain an APD Employee/Contractor Roster within the Agency for Health Care Administration Background Screening Clearinghouse Results Website

Clearinghouse Instructions:

<https://ahca.myflorida.com/health-quality-assurance/bureau-of-central-services/background-screening/clearinghouse/instruction-guides>

Employee Contractor Roster

Employee/Contractor Roster

Employees with Expiring Retained Prints

Provider

-- Any Provider --



Last Name	First Name	Retained Prints Expiration Date ↑	

Employee/Contractor Roster

Last Name ↑	First Name ↑	Agency	Provider Name	License #	Position Type	Provisional Hire / Contract Date	Permanent Hire / Contract Date	Date Retained Prints Expire	End Date
████	████	APD	████████	██████	Direct Service Provider		11/29/2004	05/02/2029	

Level 2 Background Screening

Background Screening

A Level 2 screening consists of:

- Local Criminal Records Check
- APD General Clearance through the Clearinghouse
- APD Attestation of Good Moral Character

Note: Renewal is required every 5 yrs

Background Screening – Local Law

Local Criminal Records Check:

- Conducted in county of residence at the time of the screening
- Must be completed through a local law enforcement agency
 - Sheriff's Office (preferred)
 - Local Police Department
 - Public internet searches are not acceptable unless authorized by APD State Office

Background Screening – Local Law

Local Criminal Records Check

Most Common Dispositions (not a complete list)

- Acquitted
- Dismissed
- No Charges Filed
- Deferred Disposition
- Probation
- Nolo Contendere
- Vacated
- Convicted

Background Screening – Local Law

Local Criminal Records Check:

- If the disposition of a potentially disqualifying offense is not available:
 - Contact the APD Region
 - The APD Region will contact State Office for assistance with resolution

*CDC+ Program: Directly Hired Employees do not need a Local Criminal Records Check

Background Screening – Local Law

Local Criminal Records Check: *potential disqualifying offenses*

- See current Attestation of Good Moral Character for list of disqualifying offenses
- If you have a potentially disqualifying offense and/or your screening does not list a disposition, you should:
 - Contact the law enforcement agency that arrested you for a copy of the arrest report
 - Contact the Clerk of the Court in the county where your case went before a judge

Background Screening: Local Law Screening Example



VOLUSIA SHERIFF'S OFFICE

MICHAEL J. CHITWOOD, SHERIFF

Date of Request: 8/10/2023

Subject Name: [REDACTED]

Sex: [REDACTED]

DOB: [REDACTED]

The Volusia Sheriff's Office has conducted a search of adult criminal arrest records for the above listed subject with the following results:

As of 8/10/2023, NO Arrest History Found

The Search was of local Volusia County arrest records. Arrests occurring in any other municipal, county, state or federal jurisdiction would not be searched or reported.

Charges where the subject was not physically booked into the jail, such as notices to appear, may not be included in this report. The Volusia County Clerk's Office would have to be queried to see if any information of this type exists.

This is not a personal recommendation or identification of the listed individual.

Michael J. Chitwood, Sheriff

[REDACTED]



Background Screening: Local Law Screening Example



Criminal Investigations Division Background Check Local Name Search

09/20/2022

A name only search of inmate and arrest records in the Hillsborough County Sheriff's Office Department of Detention Services database has been conducted on the following individual as requested revealing the following results:

Name: [REDACTED]

Date of Birth: [REDACTED]

☒ [X] A record was not found for the information provided.

☐ [] A record is attached.

These results are provided for public records purposes only. The information provided should not be relied upon for any type of legal action. Please note that these results have not been verified by fingerprints. These results are subject to change and may be updated periodically. Inmate and arrest information changes quickly and the information provided may not reflect the most current information. While every effort is made to ensure that the information provided is accurate, it may contain factual or other errors.

Should you have any questions, please call the Identification Section of the Criminal Investigations Division at (813) 247-0062.

Search Conducted By: [REDACTED]

Identification Section
Criminal Investigations Division


Background Screening – APD General

FBI/FDLE:

- Background Screening Clearinghouse Results must show as “Eligible” under APD General


*CDC+ Program: Directly Hired Employees are required to have a Level II screening through the Clearinghouse and results must show an “Eligible” determination under APD CDC

Background Screening Clearinghouse – APD General



Agency for Persons with Disabilities Clearinghouse Background Screening Result

Printed by [REDACTED] 02/12/2025 2:20:53 pm
Print Event: [REDACTED]



First Name [REDACTED]

Middle Name [REDACTED]

Last Name [REDACTED]

Aliases [REDACTED]

SSN XX [REDACTED]

Date of Birth [REDACTED]

Place of Birth [REDACTED]

Retained Prints Expiration Date
1/22/2029

Clearinghouse Status
Yes

Agency for Persons with Disabilities Eligibility

Type	Item	Eligibility Determination	Eligibility Determination Date
Employment	APD General	Eligible	02/06/2024
Employment	APD Developmental Disability Centers	Agency Review Required	
Employment	APD CDC	Agency Review Required	

Florida Department of Health Licensure Status

Profession	License Number	Original Date	Expiration Date	License Status
Licensed Practical Nurse	[REDACTED]	[REDACTED]	07/31/2025	Clear

Employment/Contract History

Agency	Name	License #	Position	Provisional Hire / Contract Date	Permanent Hire / Contract Date	End Date
AHCA	[REDACTED]	[REDACTED]	Registered Nurse / Licensed Practical Nurse		06/13/2003	01/01/2018
AHCA	[REDACTED]	[REDACTED]	Registered Nurse / Licensed Practical Nurse		10/10/2011	10/08/2014
DCF	[REDACTED]	[REDACTED]	Direct Service Provider		02/11/2018	
AHCA	[REDACTED]	[REDACTED]	Registered Nurse / Licensed Practical Nurse		01/05/2024	

Background Screening Clearinghouse Results – APD CDC



Department of Children
and Families

Background Screening Result

This individual's eligibility status as of [REDACTED] is provided below. The employer must retain a hard copy of this result in the individual's employee file. If we become aware of a change in an individual's eligibility status, an email notification will be sent to the most recent employer of record in the Clearinghouse or the last provider to submit a screening request through the Clearinghouse. It is recommended health care and/or service provider employers check the screening results of staff regularly as an individual's status may change based on information received. If you become aware of an event that may change the employee's eligibility please contact your specified agency, Department of Children and Families, at 888-352-2849. The employer must take the appropriate action when a change in status occurs in accordance with Section 435.06, Florida Statutes.

Applicant Name: [REDACTED] SSN: [REDACTED] Date of Birth: [REDACTED] Race: [REDACTED] Sex: [REDACTED]

Retained Prints Expiration Date: 5/25/2028
Clearinghouse Screening Available?: Yes

Department of Children and Families Eligibility

Item	Status	Eligibility Determination Date
DCF General	Agency Review Required	
DCF Child Care	Agency Review Required	
DCF Substance Abuse	Agency Review Required	
DCF Summer Camps	Agency Review Required	
DCF Mental Health	Agency Review Required	
APD General	Agency Review Required	
APD Developmental Disability Centers	Agency Review Required	
APD CDC	Eligible	6/8/2023

Employment History (as reported to Florida's Background Screening Clearinghouse by provider employers.)

Provider	Position	Hire Date	End Date
[REDACTED]	Employee or Staff Person	[REDACTED]	

Print Event: [REDACTED]

Print Date: 1/20/2024

Background Screening - Attestation

Attestation of Good Moral Character:

- All Providers and Waiver Support Coordinators must use the **APD Attestation of Good Moral Character Form**
- All CDC+ Consultants and CDC+ Directly Hired Employees use the **CDC+ Certification of Good Moral Character Form**
- Complete all pages of the form (4 pages)
- Electronic signature is acceptable if using a formal signature program such as, DocuSign, Adobe Sign, Dropbox Sign.
- Attestations from AHCA, DCF, or other entities cannot be accepted

Background Screening - Attestation

- Once completed, does not need to be done again unless the form itself changes
 - Current form is dated 7/29/24 (APD Provider Advisory #2024-019)

Link to APD Attestation of Good Moral Character:

<https://apd.myflorida.com/background-screening/requirements.htm>

Link to CDC+ Certification of Good Moral Character:

<https://apd.myflorida.com/cdcplus/fea/docs/CDC%20Attestation%20of%20Good%20Moral%20Character%2008-19-2024.pdf>



Employee/Contractor Name:
Health Care Provider/Employer Name:
Address of Health Care Provider:

By signing this form, I affirm and attest that I meet the Moral Character requirements for employment as required pursuant to Chapter 435, Florida Statutes, and Section 393.0655, Florida Statutes.

I have not been arrested with disposition pending or found guilty of regardless of adjudication or entered a plea of nolo contendere (no contest) to or have been adjudicated delinquent and the record has not been sealed or expunged for, any offense prohibited under any of the following provisions of the Florida Statutes or under any similar statute of another jurisdiction for any of the offenses listed below.

Criminal offenses found in section 435.04, F.S.

- (a) Section 39.205, relating to the failure to report child abuse, abandonment, or neglect.
- (b) Section 393.135, relating to sexual misconduct with certain developmentally disabled clients and reporting of such sexual misconduct.
- (c) Section 394.4593, relating to sexual misconduct with certain mental health patients and reporting of such sexual misconduct.
- (d) Section 414.39, relating to fraud, if the offense was a felony.
- (e) Section 415.111, relating to adult abuse, neglect, or exploitation of aged persons or disabled adults.
- (f) Section 777.04, relating to attempts, solicitation, and conspiracy to commit an offense listed in this subsection.
- (g) Section 782.04, relating to murder.
- (h) Section 782.07, relating to manslaughter, aggravated manslaughter of an elderly person or disabled adult, or aggravated manslaughter of a child.
- (i) Section 782.071, relating to vehicular

homicide.

- (j) Section 782.09, relating to killing of an unborn child by injury to the mother.
- (k) Chapter 784, relating to assault, battery, and culpable negligence, if the offense was a felony.
- (l) Section 784.011, relating to assault, if the victim of the offense was a minor.
- (m) Section 784.021, relating to aggravated assault.
- (n) Section 784.03, relating to battery, if the victim of the offense was a minor.
- (o) Section 784.045, relating to aggravated battery.
- (p) Section 784.075, relating to battery on staff of a detention or commitment facility or on a juvenile probation officer.
- (q) Section 787.01, relating to kidnapping.
- (r) Section 787.02, relating to false imprisonment.
- (s) Section 787.025, relating to luring or enticing a child.
- (t) Section 787.04(2), relating to taking, enticing, or removing a child beyond the state limits with criminal intent pending custody

Certificate of Good Moral Character

Authority: This form may be used by all employees to comply with:

- the attestation requirements of **section 435.05(2), Florida Statutes**, which state that every employee required to undergo Level 2 background screening must attest, subject to penalty of perjury, to meeting the requirements for qualifying for employment pursuant to this chapter and agreeing to inform the employer immediately if arrested for any of the disqualifying offenses while employed by the employer; **AND**
- the proof of screening within the previous 5 years in **section 408.809(2), Florida Statutes** which requires proof of compliance with level 2 screening standards that have been screened through the Care Provider Background Screening Clearinghouse created under Section 435.12, F.S., or screened within the previous 5 years by the Agency, Department of Health, Department of Elder Affairs, the Agency for Persons with Disabilities, Department of Children and Families, or the Department of Financial Services for an applicant for a certificate of authority to operate a continuing care retirement community under Chapter 651, F.S., and in accordance with the standards in Section 408.809(2), F.S., if that agency is not currently implemented in the Care Provider Background Screening Clearinghouse.

Employee/Contractor Name: [REDACTED]

Health Care Provider/ Employer Name: [REDACTED]

Address of Health Care Provider: [REDACTED]

I hereby attest to meeting the requirements for employment and that I have not been arrested for or been found guilty of, regardless of adjudication, or entered a plea of nolo contendere, or guilty to any offense, or have an arrest awaiting a final disposition prohibited under any of the following provisions of the Florida Statutes or under any similar statute of another jurisdiction:

Criminal offenses found in section 435.04, F.S.

- (a) Section 393.135, relating to sexual misconduct with certain developmentally disabled clients and reporting of such sexual misconduct.
- (b) Section 394.4593, relating to sexual misconduct with certain mental health patients and reporting of such sexual misconduct.
- (c) Section 415.111, relating to adult abuse, neglect, or exploitation of aged persons or disabled adults.
- (d) Section 777.04, relating to attempts, solicitation, and conspiracy to commit an offense listed in this subsection.
- (e) Section 782.04, relating to murder.

- (f) Section 782.07, relating to manslaughter, aggravated manslaughter of an elderly person or disabled adult, or aggravated manslaughter of a child.
- (g) Section 782.071, relating to vehicular homicide.
- (h) Section 782.09, relating to killing of an unborn child by injury to the mother.
- (i) Chapter 784, relating to assault, battery, and culpable negligence, if the offense was a felony.
- (j) Section 784.011, relating to assault, if the victim of the offense was a minor.
- (k) Section 784.03, relating to battery, if the victim of the offense was a minor.

Other Considerations & Resources

Renewal Timeframes

- Initial background screening is required at the time of hire with any provider agency. Screening includes:
 - Local Law
 - FDLE/FBI (through the Clearinghouse)
 - Attestation of Good Moral Character(AGMC)
- Initial screening for CDC+ Directly Hired Employees(DHE) at time of hire includes:
 - FDLE/FBI (through the Clearinghouse)
 - Attestation of Good Moral Character(AGMC)
- Complete renewal for all providers, staff and DHE's is required every 5 years

Lapses

Retained fingerprints are in the Clearinghouse but there has been more than a 90-day lapse in employment.

- Staff going back to work in same provider agency
 - Need to have a new Local Law and FDLE/FBI screening only
 - AGMC does not need to be redone(can use the one already completed)
- Staff going to work in a different provider agency
 - Need to have a new Local Law, FDLE/FBI and AGMC

Important Resources

APD Background Screening:

<https://apd.myflorida.com/background-screening/>

APD Provider Advisories:

<https://apd.myflorida.com/providers/advisories.htm>

Important Resources

CDC Training:

<https://apd.myflorida.com/cdcplus/cdctraining.htm>

Medicaid Alerts:

<https://ahca.myflorida.com/health-quality-assurance/bureau-of-central-services/background-screening>

Important Resources

iBudget Waiver Handbook:

https://ahca.myflorida.com/content/download/5933/file/59G-13.070_DD_iBudget_Waiver_Services_2023rev.pdf

CDC+ Handbook:

[https://apd.myflorida.com/cdcplus/docs/CDC Plus Program Handbook 2015.pdf](https://apd.myflorida.com/cdcplus/docs/CDC_Plus_Program_Handbook_2015.pdf)

Important Resources

Provider Discovery Review Tools:

https://florida qlarant.com/?page_id=1656#ReviewTools

- Qlarant FL DD Administrative
- Qlarant FL IDD QO Administrative
- CDC+ Representative

Qlarant Updates for July 1, 2025

Qlarant Tool Updates

PDR Administrative

- General Administrative - Standard 1 (roster)
- Qualifications and Training
 - Background Screening – Standards 1 and 2 (BGS/roster)
 - Training – Standards 3, 4, 5, 6, 7, 9, 28, 49 and 50

These edits are not significant and involve:

- Updates related to the Attestation for Good Moral Character requirements
- Implementation of trainings such as SLC and SEC preservice trainings into TRAIN Florida
- Changes related to discontinuation of the use of classroom trainings using APD authorized trainers

Qlarant Tool Updates

PDR QO Administrative

- General Administrative – Standards 1 (roster) and 12 (**new**)
- Qualifications and Training
 - BGS – Standards 1 and 2 (BGS/roster)
 - Relevant QO training standards will match revisions on the PDR tool

CDC+ Rep Service

- Standards 8, 9 and 10 (BGS/roster)

Residential Habilitation - Behavior Focus

- Standards 12, 13 (protocol only), 15

* Revised tools will be posted to the Qlarant website soon with a tool posting notice providing a summary of the changes

New Standard #12 - All Support Coordinators within the Provider Qualified Organization are hired and paid as employees.

- Note while standard is new, this is not a new requirement. It is written in Rule 65G-14 that went into effect July 1, 2021
- The intent of the rule is to ensure all WSCs working in the state are accountable and the QOs provide more oversight of the employees. WSCs working as contractors and not employees do not meet the intent of the rule.
- Qlarant will use a sampling methodology for this standard that is separate from the WSC training and qualifications record reviews.
- Sampling will include the number of WSC payroll records + Number of months to be reviewed based on the size of the QO; unless the QO only has the minimum four WSCs, in which case all four will be reviewed.

Deemed Status – What is it?

- Providers reviewed in a Qlarant Contract year who meet certain criteria are eligible to be skipped (not be reviewed) the next Contract year
- Deemed Status criteria can change and is defined each year by AHCA and APD prior to the start of a new Qlarant contract year
- Deemed Status is at the discretion of AHCA and APD, these agencies can request a provider review be completed regardless of deemed status
- If during other review activities (e.g. PCR), an Alert is issued for a currently deemed provider that provider loses deemed status
- Deemed Status is by Region, not State

Deemed Status Criteria Effective July 1, 2025

Service Providers reviewed July 1, 2024 - June 30, 2025, will be deemed for contract year beginning July 1, 2025, if they meet the following criteria:

- ✓ Overall PDR score of 85.0% or higher and
- ✓ No alerts and
- ✓ AHCA and APD approve

Deemed Status Criteria Effective July 1, 2025

NEW – Modified Deem Status for Qualified Organizations

Qualified Organizations reviewed July 1, 2024 - June 30, 2025, who meet the following criteria:

- ✓ Overall PDR score of 98.0% or higher and
- ✓ AHCA and APD approve

Still receive a PDR but will only be sampled for 1 PCR per eligible WSC

Final Reminders

- Power Point will be posted to Qlarant Website after the last training date of June 12th
- Please complete our feedback survey. A Survey Monkey link to complete an electronic survey will be sent via email. Email will come from Qlarant-Florida noreply@Corsizio.com (program used for training registration)

Florida Statewide Quality Assurance Program

Customer Service Representative:

Email: FSQAPcustomerservice@qlarant.com

Phone Number: 1 (866) 254-2075

Secure Fax Number: 1 (888) 877-5526

Where to find the tools:

<https://florida.qlarant.com/>

Sign up for e-notifications