

Checklist – Life Skills Development 2 (SEC)

Please see entire Discovery Review Tool at <https://florida.qlarant.com/>.

For services provided and billed during the period under review, the following will be reviewed:

- Service Logs
- Employment Stability Plans (current and previous)
- Documentation of the date when the Support Plan was received
- Support Plans (current and previous)
- Quarterly/Monthly Summaries and Annual Report (review period)
- Service Authorizations (review period)
- If you are billing the Agency rate, please provide payroll documentation for the 6-month review period to confirm withholding of Federal income tax, FICA and FUTA, for at least two employees enrolled to render iBudget waiver services
- Documentation to support preferences related to securing and maintaining employment
- Documentation to support ongoing rights training to the person/legal representative
- Documentation concerning ongoing physical, behavioral/emotional health