Developmental Services

Chore

Monitoring Checklist

Provider	Number:	_				
Provider Name:			Review Date:			
Provider Address:		_ I	Reviewer Name:			
		_ I	District:			
		Location:				
\square Agency Provider \square Solo Provider \square Onsite Review \square Desk						
Cite	Standard	Met	Not Met	N/A		
Alert: Denotes a critical standard or cite relating to health, safety and rights. A deficiency requires a more intense corrective action and follow-up cycle. "W" Weighted Element: A "W" followed by 2.0 or 4.0 in the Cite column denotes elements that have a greater impact on the monitoring score. "R" Recoupment: An "R" in the Cite column denotes an element that is subject to recoupment of funds by the State if the element is "Not Met."						
B. Provi	der Qualifications and Requirements					
1	Independent vendors and staff of agencies must be at least 18 years of age and have one year experience in a medical, psychiatric, nursing, or childcare setting or working with individuals with developmental disabilities Or Provider is a licensed home health or hospice agency.					
2 🂢	Level two background screenings are complete for all direct service employees.					
W4.0						
3 () W4.0	Provider undergoes background re-screening every 5 years.					
4	The provider attends mandatory meetings and training scheduled by the Area Office and/or Agency.					
5 NEW	Direct service staff has received training in the Agency's Direct Care Core Competencies					

Cite	Standard	Met	Not Met	N/A		
6	Independent providers and agency staff receive					
	training on responsibilities and procedures for					
W2.0	maintaining health, safety and well-being of					
	individuals served.					
7	Independent providers and agency staff receive					
	training on required documentation for					
	service(s) rendered.					
8	Independent providers and agency staff receive					
	training on responsibilities under the Core					
	Assurances.					
9	Independent providers and agency staff receive					
	training on responsibilities under the					
	requirements of specific services offered.					
10	Independent providers and agency staff receive					
	other training specific to the needs or					
	characteristics of the individual as required to					
	successfully provide services and supports.					
11	Proof of required training in recognition of					
	abuse and neglect to include domestic					
	violence and sexual assault, and the required					
	reporting procedures is available for all					
	independent vendors and agency staff.					
C. Service Limits and Times						
12	Provider is authorized to render chore services.					
13	Provider renders services and supports at a					
	frequency and intensity as defined in the service					
	authorization.					
14	Services are limited to no more than 16 units					
1.5	per day.					
15	Chore activities are limited to the individual's					
	primary living areas such as a bedroom and					
	bathroom.					
D. Documentation						
16 R	Provider has at a minimum a copy of service					
	logs for the period being reviewed.					

CHORE Checklist 11-23-05.doc REV 10-26-01; 10-30-01; 10.23.02; 11.20.02; 02.03.03; 02-10-03; 11-23-05