

Delmarva iBudget Tool Revisions

Quick Reference Guide – Waiver Support Coordination

Overview: The WSC service specific tool has been reduced from 31 to 24 standards. There are five new standards and a change in contact requirements for individuals residing in an ALF. Under iBudget, a visit in the home is now required every two months versus every 3 months. Seventeen standards from the current HCBS review tool have been removed; these are shaded in Gray. Under Administrative standards specific to WSCs, there are two new training requirements.

The table below compares the old to the new.

Service Specific Standards:

Old – HCBS Waiver	New - iBudget
A complete Medicaid Waiver Eligibility Worksheet is in the record for the entire period of review.	Level of care is reevaluated at least annually.
	Level of care is completed accurately using the correct instrument/form. (NEW)
	Person receiving services is given a choice of waiver services or institutional care at least annually.
A complete Support Plan is in the record for entire period of review.	The Support Plan is updated within 12 months of recipient's last Support Plan.
	The Support Plan is updated/revised when warranted by changes in the needs of the person receiving services. (NEW)
The Support Plan was submitted to the APD Area office and distributed to the person and/or legal representative and providers within the required timeframes.	The Support Plan is provided to the individual and when applicable, the legal representative, within required time frames.
The Support Plan was submitted to the APD Area office and distributed to the person and/or legal representative and providers within the required timeframes.	The Support Plan is provided to the providers identified on the support plan within required time frames.
	Support Plan includes supports and services consistent with

Delmarva iBudget Tool Revisions

Quick Reference Guide – Waiver Support Coordination

Old – HCBS Waiver	New - iBudget
	assessed needs. (NEW)
	Support Plan reflects supports and services necessary to address assessed risks. (NEW)
The current Support Plan reflects the person’s goals.	Support Plan reflects the personal goals of the person receiving services.
The current Support Plan includes Natural, generic, community and paid supports for the person.	The current Support Plan includes natural, generic, community and paid supports for the person receiving services.
Current, accurate and approved service authorizations were issued to provider(s) within required timeframes.	Current, accurate and approved Service Authorizations were issued to provider(s).
	Services are delivered in accordance with the Cost Plan, including type, scope, amount, duration, and frequency specified in the Cost Plan. (NEW)
	The Support Coordinator is in compliance with billing procedures and the Medicaid provider agreement. (previously reviewed under another standard)
Progress notes reflect required monthly contact/activities and are in the record.	Progress Notes reflect required monthly contact/activities and are in the record. (Change in Contact requirements for individuals residing in an ALF is NEW)
The Support Coordinator supports the person to make informed decisions regarding services, providers and day to day activities.	The Support Coordinator supports the person receiving services to make informed decisions regarding choice of iBudget services & supports. (Choice of services and providers broken out into separate standards)
The Support Coordinator supports the person to make informed decisions regarding services, providers and day to day activities.	The Support Coordinator supports the person receiving services to make informed decisions regarding choice among iBudget

Delmarva iBudget Tool Revisions

Quick Reference Guide – Waiver Support Coordination

Old – HCBS Waiver	New - iBudget
	service providers. (Choice of services and providers broken out into separate standards)
The provider has evidence of teaching individual/legal representative about rights.	The provider has evidence of assisting the individual/legal representative to know about rights.
The Support Coordinator monitors to ensure the person’s health and health care needs are addressed.	The Support Coordinator monitors to ensure the person’s health and health care needs are addressed.
The Support Coordinator monitors to ensure person’s safety needs are addressed.	The Support Coordinator monitors to ensure person’s safety needs are addressed.
The Support Coordinator is aware of the person’s history regarding abuse, neglect, and/or exploitation.	The Support Coordinator is aware of the person’s history regarding abuse, neglect, and/or exploitation.
The Support Coordinator assists the person to define abuse, neglect, and exploitation including how the person would report any incidents.	The Support Coordinator assists the person receiving services to define abuse, neglect, and exploitation including how the person receiving services would report any incidents.
How many provider changes for the individual?	How many provider changes for the individual? (not scored just data collected)
	How many WSC changes for the individual? (not scored just data collected)
<i>The Support Plan was completed within the required timeframe.</i>	Rolled into Support Plan standard
<i>The current Support Plan reflects the person’s choices and preferences.</i>	
<i>The record includes an annual report of the person’s progress towards personal goals.</i>	Rolled into Support Plan standard
<i>The current APD approved assessment is in the record.</i>	
<i>The person’s access to and involvement in community is</i>	

Delmarva iBudget Tool Revisions

Quick Reference Guide – Waiver Support Coordination

Old – HCBS Waiver	New - iBudget
<i>identified in the current Support Plan.</i>	
<i>The Support Coordinator supports the person to make informed decisions regarding health and health care.</i>	
<i>The Support coordinator provides the person/legal representative with education related to personal safety needs.</i>	
<i>The Support Coordinator supports the person to make informed decisions regarding personal safety.</i>	
<i>An approved Cost Plan is in the record for the entire period of review.</i>	
<i>The Support Coordinator monitors services to ensure they meet the person's/legal representative's expectations.</i>	
<i>The Support Coordinator documents referrals to non-HCBS waiver funded resources based upon the person's expressed need or outcome.</i>	
<i>The Support Coordinator assists the person to increase community participation and involvement.</i>	
<i>The Support Coordinator assists the person to achieve his/her personal goals.</i>	
<i>The Support Coordinator provides person/legal representative with education related to health.</i>	
<i>The provider has evidence of teaching the individual/legal representative about the grievance policy.</i>	
<i>Individual signs the provider's grievance policy within 30 days of beginning services, and annually thereafter.</i>	

Delmarva iBudget Tool Revisions

Quick Reference Guide – Waiver Support Coordination

Old – HCBS Waiver	New - iBudget
<i>Services are provided at mutually agreeable times and settings.</i>	

Administrative Standards: This references administrative standards specific **to WSCs**. Please refer to the Administrative (All) document for information on Administrative requirements applicable to all providers.

Old – HCBS Waiver	New - iBudget
The provider meets all minimum educational requirements and levels of experience.	The provider meets all minimum educational requirements and levels of experience.
The provider received mandatory Statewide pre-service training.	The provider received mandatory Statewide pre-service training.
The provider received mandatory Area- specific training.	The provider received mandatory Region/Area-specific training.
The provider received 24 hours of ongoing annual job related training.	The provider received 24 hours of ongoing annual job related training.
	The provider received training related to annual re-evaluation of the Level of Care (Medicaid Waiver Eligibility Worksheet). (NEW - Curriculum not developed yet)
	The provider successfully completed APD’s web-based course entitled <i>Introduction to Social Security Work Incentives</i> within one year of receiving their certificate of enrollment as a Support Coordination provider. (NEW)