

Delmarva iBudget Tool Revisions

Quick Reference Guide – Behavior Analysis

Overview: The Behavior Analysis tool has been increased from 19 to 22 standards. Many additional standards are a result of expanding existing standards into multiple standards, allowing providers to receive credit when they meet some, but not all, requirements. There are two new standards, and eight old standards have been removed—these are shaded in gray. There are no changes to the Administrative standards specific to Behavior Analysis.

The table below compares the old to the new.

Service Specific Standards:

Old – HCBS Waiver	New - iBudget
The provider has service logs for each date of service.	The provider maintains Daily Progress Notes covering services provided and billed during the period under review. (Service Logs changed to Daily Progress Notes)
Provider has copy of assessment completed w/in 30 days of initially providing services. (Broken into 2 standards)	An assessment report is in the record for assessments billed during the review period.
	The Behavior Assessment report was completed within the required timeframes. (Previously reviewed under another standard)
Provider has current Behavior Analysis services plan w/in 90 days of initially providing services. (Broken into 4 standards)	The current and complete Behavior Analysis Service Plan covering services provided and billed during the period under review is in the record. (Previously reviewed under another standard)
	A Behavior Analysis Service Plan with appropriate approvals and consent is in the record. (Previously reviewed under another standard)

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	The Behavior Analysis Service Plan describes implementation in all relevant settings. (Previously reviewed under another standard)
	For each Behavior Analysis Service Plan that utilizes Behavior Assistants as implementers, the plan includes: detailed rationale and description for use of and monitoring of the Behavior Assistant. (Previously reviewed under another standard)
	New Behavior Analysis Service Plans meeting the requirements in 65G-4.010 are submitted for an initial review and approval (when indicated) by the LRC within 5 working days of implementation. (Previously reviewed under another standard)
The provider has obtained LRC approval on the current behavior plan.	The provider maintains documentation of subsequent LRC reviews, recommendations and a review schedule for the Behavior Analysis Service Plan.
	The initial Behavior Analysis Service Plan was developed within the required timeframe. (Previously reviewed under another standard)
The approved behavior plan is being implemented as written and as approved.	The Behavior Analysis Service Plan is being implemented as written and approved.
The provider maintains monthly/quarterly summaries that include graphic displays and a brief description of events affecting the data displayed.	A Quarterly Summary covering services provided and billed during the period under review is in the record.
The Provider has a current Annual Report (s) on file.	The third Quarterly/Annual Report covering services provided and billed during the period under review is in the record.

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Old – HCBS Waiver	New - iBudget
Provider maintains current service authorization(s) for service rendered and billed.	The provider maintains accurate Service Authorization(s) covering services provided and billed during the period under review.
Provider renders the service in accordance with the service authorization and Handbook.	The provider renders the service in accordance with the Service Authorizations and the Handbook.
	The Provider is in compliance with billing procedures and the Medicaid provider agreement. (Previously reviewed under another standard)
	Services are not billed in excess of 16 units of service per date. (Previously reviewed under another standard)
The provider maintains monthly/quarterly summaries that include graphic displays and a brief description of events affecting the data displayed.	Monthly updates to graphic displays of acquisition and reduction behaviors are in the record for each month of the period of review. (Previously reviewed under another standard)
Training for parents, caregivers and staff on the Behavior Plan is documented.	Training for parents, caregivers and staff on the Behavior Analysis Service Plan is documented.
	The provider assists the individual/legal representative to know about rights. (NEW)
	The provider has a method in place to gather information about the individual's physical, behavioral and emotional health on an ongoing basis. (NEW)
The Provider submits documents to the Waiver Support Coordinator as required.	The provider submits documents to the Waiver Support Coordinator as required.
<i>If targeted reduction behaviors meet requirements identified in rule 65G-4.009, F.A.C., the LRC review date, recommendations</i>	

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<i>made specific to the plan, review schedule for plan is included.</i>	
<i>Approved behavior plan identifies time limit and plan for fading or discontinuing service.</i>	
<i>The provider addresses the individual's goals.</i>	
<i>The provider addresses the individual's choices and preferences.</i>	
<i>Provider addresses person's interests regarding community participation/involvement.</i>	
<i>Provider is aware of the person's progress towards or achievement of personal goals.</i>	
<i>Provider addresses person's/legal representative's expectations regarding services.</i>	
<i>Services are provided at mutually agreed upon times and settings.</i>	

Administrative Standards: This section references Administrative standards specific **only to Behavior Analysis.** Please refer to the Administrative (All) document for information on Administrative requirements applicable to all providers.

Old – HCBS Waiver	New - iBudget
The provider meets all minimum educational requirements and levels of experience.	The provider meets all minimum educational requirements and levels of experience.