

## CONVENER'S NOTES PAGE

This page is provided to make it easier to capture notes about who attended your session, what happened in the meeting, and what can be done next.

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**RED FLAG ISSUE:** – Services with Lowest Scores

<b>Service</b>	<b># PDR</b>	<b>Ave PDR Score</b>
<b>Behavior Assistant</b>	<b>92</b>	<b>78.2%</b>
<b>Companion</b>	<b>777</b>	<b>74.5%</b>
<b>In Home Support Services</b>	<b>703</b>	<b>78.9%</b>
<b>Personal Care Assistance</b>	<b>823</b>	<b>71.8%</b>
<b>Respite</b>	<b>775</b>	<b>71.7%</b>

### Behavior Assistant

<b>Standard</b>	<b># SSRR</b>	<b>% Not Met</b>
The provider submits documents to the Waiver Support Coordinator as required.	97	59.8%
The provider has service logs for each date of service.	96	34.4%
The provider has documentation of required monitoring and supervision by the responsible Certified Behavior Analyst.	97	33.0%

## Companion

<b>Standard</b>	<b># SSRR</b>	<b>% Not Met</b>
The Provider submits documents to the Waiver Support Coordinator as required.	871	61.1%
The provider has service logs for each date of service which identify activities that are reflective of the individual's support plan goals/outcomes.	872	45.1%
The provider has a system in place to gather historical information about the person's behavioral and emotional health, with the person's/legal representative's consent.	871	31.8%

## In – Home Support Services

<b>Standard</b>	<b># SSRR</b>	<b>% Not Met</b>
The Provider submits documents to the Waiver Support Coordinator as required.	837	66.4%
The provider has service logs for each date of service that are reflective of the individual's communicated personal goals.	837	39.5%
The record includes monthly summaries that reflect progress toward the communicated personal goals.	837	30.7%

**CONVENER(S):**

(Person who is taking notes and will present back to group. Please select a person from the group for this role.)

**GROUP PARTICIPANTS:**

(Please pass this around the circle during your session so that everyone can sign it.)

**SOME QUESTIONS to CONSIDER:**

Where can providers find the requirements for each service?

**SUMMARY OF KEY POINTS, CONCLUSIONS**

**NEXT STEPS:**