

Checklist – Life Skills Development 1 (Companion)

Your review period is: _____

EXCEPT for Service Logs and Payroll Information, which should be submitted for 6 months only: _____

Please see entire Discovery Review Tool at www.florida qlarant.com.

For services provided and billed during the period under review, please submit the following documents.

- ☐ Service Logs (6-months only)
- ☐ Service Authorizations (review period)
- ☐ Support Plans (current and previous)
- ☐ If you are billing the Agency rate, please provide payroll documentation for the 6-month period indicating FICA taxes are being withheld and for which employees.
- ☐ Documentation to support ongoing choices/preferences
- ☐ Documentation to support ongoing progress towards or achievement of Support Plan goals/outcomes
- ☐ Documentation to support increased community participation and involvement based on his/her interests
- ☐ Documentation to support ongoing rights education
- ☐ Documentation concerning physical, behavioral/emotional health on an ongoing basis
- ☐ Documentation to support submitting all required documents to the Support Coordinator (review period)