

Handout #15

JOB DESCRIPTION

TITLE:

PERSONAL CARE ASSISTANCE (PCA)

RATE OF PAY: \$

11.75

/ UNIT:

HOUR

DESCRIPTION:

PROVIDE PERSONAL CARE ASSISTANCE TO INCLUDE:

1. ASSIST WITH GETTING OUT OF BED
2. ASSIST WITH THE PERFORMANCE OF DAILY LIVING ACTIVITIES
3. ASSIST WITH MEAL PREPARATION
4. ASSIST WITH DRESSING AND BATHING
5. ASSIST TAKING CARE OF CLOTHES: WASHING, DRYING, FOLDING AND HANGING PROPERLY
6. ASSIST WITH MAINTAINING A CLEAN AND SAFE HOME ENVIRONMENT

I have discussed the Job Description with my employer or my employer's representative. My signature below indicates agreement with and understanding of the duties required and the hourly rate of pay when providing this service to or for my employer.

Employee #1

Employee Name

Josephine Sample

Employer or Representative

9/2/10

Date

Employee #1

Employee Signature

Josephine Sample

Employer or Representative Signature

9/2/10

Date