Handout#4

SAMPLE -- CDC+ CASH RECEIPTS LOG FOR

Peter Participant

Α	В	С	D	Е	F	G	Н
			Date of				Cash on
	Amount of		Receipt or		Service	Amount	hand at end
Month/Yr	Cash Ck	Vendor	Invoice	What was Purchased	Code	(incl tax)	of month
		1888年288		海南西			B-G
March-09	\$ 100.00			2 boxes wipes	63		\$ 74.21
		WinnDixie		gluten-free bread	66		\$ 67.22
		Walmart	03/05/09	3 boxes diapers	63		\$ 22.22
		A+ Bus	03/10/09	monthly bus pass	60		\$ 2.22
April-09	\$ 100.00	K-Mart	04/03/09	2 boxes wipes	63		\$ 78.68
				4 boxes diapers	63		\$ 20.68
			04/05/09	monthly bus pass	60		\$ 0.68
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K-Mart
Address
City, State Zip Code
Phone #

Cash Receipts must show:

- Name of person/company from whom purchased from.
- 2. Date of purchase M/D/Yr
- 2. Item(s) purchased
 - a. Quantity
 - b. What was purchased
- 3. Total amount spent

Winn Dixie
Address
City, State Zip Code
Phone #

Cash Receipts must show:

- Name of person/company from whom purchased from.
- 2. Date of purchase M/D/Yr
- 2. Item(s) purchased
 - a. Quantity
 - b. What was purchased
- 3. Total amount spent

Walmart
Address
City, State Zip Code
Phone #

Cash Receipts must show:

1. Name of

person/company from

- 2. Date of purchase
- 2. Item(s) purchased
 - a. Quantity
 - b. What was purchased
- 3. Total amount spent

A+ Bus
Address
City, State Zip Code
Phone #

Cash Receipts must show:

- Name of person/company from whom purchased from.
- 2. Date of purchase M/D/Yr
- 2. Item(s) purchased
 - a. Quantity
 - b. What was purchased
- 3. Total amount spent