



Human Services
Research Institute

Stakeholder Process for Selecting a Quality Improvement Project

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Philosophy & Purpose of a QI Project

1. OPPORTUNITY FOR LEARNING
2. COLLABORATION FOR IMPROVEMENT
3. TIME LIMITED



Suggested QI Project Selection Criteria

- Has an impact on a large number of individuals
- Important for compliance with federal or state requirements
- Issue has high cost(s) to the system: \$, timing, etc.
- Problem is growing/worsening
- Likely to be amenable to improvement
- Improvement is likely in a reasonable amount of time
- Improvement is likely with reasonable resource expenditure
- Aligns with other agency priorities



Data Presentations & Proposed QI Project Ideas

- What is the rationale for this data collection?
- Who collects, analyzes & reports the data & with what frequency?
- What population is covered?
- What dates do the data cover?
- Is this baseline data or has data been collected over time?
- Are there any limitations to the data?
- What appear to be headlines (positive and negative)?



Stakeholder voting

QI Project Selection

QI Project Work Plans*

- Name QI project & identify Workgroup members.
- State problem & how improvement will be measured.
- Brainstorm possible interventions, potential barriers & methods to minimize the barriers.
- Select intervention strategies & how data will be collected.
- Apply intervention(s).

* Source: CMS Workbook: Improving the Quality of Home and Community Based Services & Supports, Prepared by Muskie School of Public Service, 2003

QI Project Work Plans (continued)

- Re-measure & analyze changes.
- Determine if intervention(s) or other reasons for change.
- Decide if intervention(s) should be continued/not. If yes, then decide how often to re-measure and evaluate.
- Disseminate findings widely – even if interventions were not as successful as desired.