

Developmental Services
Private Duty Nursing
 Monitoring Checklist

Provider Number: _____

Provider Name: _____

Review Date: _____



Provider Address: _____

Reviewer Name: _____

District: _____

Location: _____

Agency Provider Solo Provider Onsite Review Desk

Cite	Standard	Met	Not Met	N/A
Explanation of Monitoring Tool Symbols/Codes  Alert: Denotes a critical standard or cite relating to health, safety and rights. A deficiency requires a more intense corrective action and follow-up cycle. “W” Weighted Element: A “W” followed by 2.0 or 4.0 in the Cite column denotes elements that have a greater impact on the monitoring score. “R” Recoupment: An “R” in the Cite column denotes an element that is subject to recoupment of funds by the State if the element is “Not Met.”				
B. Provider Qualifications and Requirements				
1  W4.0	Providers are registered nurses or licensed practical nurses and may be independent vendors or employees of licensed home health, hospice agencies or nurse registries.			
2	Proof of current training and certification is available for all independent providers and agency staff in Cardiopulmonary Resuscitation (CPR).			
3	Proof of current training is available for all independent vendors and agency staff in AIDS and infection control.			
4	The provider attends mandatory meetings and training scheduled by the Area Office and/or Agency.			
5	Independent providers and agency staff receive training on responsibilities and procedures for maintaining health, safety and well-being of individuals served.			
6	Independent providers and agency staff receive training on required documentation for service(s) rendered.			
7	Independent providers and agency staff receive training on responsibilities under the Core Assurances.			

Cite	Standard	Met	Not Met	N/A
8	Independent providers and agency staff receive training on responsibilities under the requirements of specific services offered.			
9	Independent providers and agency staff receive training on use of personal outcomes to establish a person-centered approach to service delivery.			
10 W2.0	Independent providers and agency staff receive other training specific to the needs or characteristics of the individual as required to successfully provide services and supports.			
11	Proof of required training in recognition of abuse and neglect to include domestic violence and sexual assault, and the required reporting procedures is available for all independent vendors and agency staff.			
C. Service Limits and Times				
12	The provider renders no more than 96 units of this service per day.			
13	The provider renders services to recipients 21 years of age or older who require active nursing interventions on an ongoing basis.			
14	The provider is not rendering private duty nursing services for ongoing medical services and oversight in a licensed residential facility.			
15	Provider is authorized to render private duty nursing services.			
16	Provider renders services and supports at a frequency and intensity as defined in the service authorization.			
17 NEW	The provider renders services and supports on a one-on-one basis.			
18	Private duty nursing services are provided in the individual's own home or family home.			
D. Documentation				
19 R	Provider has at a minimum copies of service logs for the period being reviewed.			
20 R	Provider has at a minimum copies of the nursing care plan (and all revisions) for the period being reviewed.			
21	Provider has at a minimum copies of all daily progress notes.			

Cite	Standard	Met	Not Met	N/A
22	The provider has at a minimum the original prescription for this service.			
23 R	Provider has at a minimum an individual nursing assessment conducted initially and annually thereafter.			
24	Independent providers of private duty nursing must demonstrate either verbally or in writing their knowledge, skills and ability to provide the specific care required by the individual, as well as a plan for the care that they provide.			
25	Independent providers of private duty nursing have a plan for regular supervision of the care that they provide from the individual's personal physician.			

Private Duty Nursing Checklist 11-27-05.doc
REV 10-31-01; 12.29.02; 01.03; 02.04.03; 02-10-03; 11-27-05